



Committee Name	Committee BL = Board Liaison	Responsibilities - Comments
Membership	Kim Larson – Chair Paul Reisch, ARA –Board Liaison David Baker Jeff Barker, ARA Ron Ensz, ARA Rick Gullickson Dave Koenigshof Ryan McKnight Craig Sommers	Promote membership to selected individuals. New Member Activation & Orientation. Chair sends welcome e-mail to new member within 30 days of joining. Have in person or phone visit with new member within 60 days of welcome e-mail. Retention Monitoring - Have ongoing activation / communication with assigned chapter members (8 to 15). The communication would involve encouragement to attend chapter activities including education offerings, breakfast meetings, and social events as well as discussion on future committee member interest.
Social	Jeff Barker, ARA –Chair Board Liaisons Jerry Hulm, ARA, West River Terry Leibel – Auction Social Don Threadgold, AFM–East River/Fishing East River Breakfast Tamara Joerger – Chair West River Breakfast Norm Edwards, ARA, & Justin Uhrig Co – Chairs, Loy Matthes, ARA Fishing Social Jeff Barker, ARA/Don Threadgold, AFM Co-Chairs Curtis Brooks Ron Dunker, Paul Joerger, Loy Matthes Annual Meeting Auction Social Terry Leibel & Loy Matthes, ARA– Co-Chairs Jim Dunlap ARA / AFM, Jackson Hegerfeld, Megan Hammond, Scott Heimes, Dan Hilgenkamp, Adam Nelson, Paul Sickler AFM, Justin Uhrig	Promote social interaction among membership through social events. Coordinate social activities including at chapter annual membership meeting, breakfast meetings, board meetings, and special events. Set dates, secure location, plan & set up programs. Set dates, secure location, plan & set up programs. Set dates, secure location, plan & set up event. Secure items and auctioneers. Conduct auction. Auctioneers & Ring- Jim Dunlap ARA/AFM. Jackson Hegerfeld, Megan Hammond, Justin Uhrig Runners- Scott Heimes, Dan Hilgenkamp, Loy Matthes, ARA Clerks- Adam Nelson, Paul Sickler AFM
Education	Travis Shaykett - Chair Jack Davis- Board Liaison Brian Gatzke, ARA, Scott Heimes, Jim Hollenbeck, Loy Matthes, ARA, Jaret Sievers, Jason Vaith	Develop education opportunities for chapter membership. Work with PAASD relative to USPAP offering in January 2020. Secure continuing education credit with Appraiser Certification Program and Real Estate Commission. Arrange at least 7 hours of continuing education offering in January 2020. Arrange for at least 14 hours of continuing education in January 2021. Consider and possibly offer summer education opportunity. Offerings will utilize ASFMRA seminars, if possible, or be chapter developed. Offering plans will be coordinated with PAASD. Handle registration at offerings.



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Nominating	Terry Leibel – Chair & Board Liaison Appointed Member – Jerry Hulm Elected Member - Jim Hollenbeck	Present a slate of nominees for filling board and officer positions.
Communication	Paul Reisch, ARA – Chair & Board Liaison Curtis Brooks – Newsletter Adam Nelson - Website	Distribute communication to members via e-mail. Develop and distribute monthly newsletter. Maintain chapter web site.
NE-SD Joint 2020 Summer Meeting	David Koenigshof – Chair & Board Liaison Curtis Brooks, Steve Schutte, AFM Curtis Brooks, Scott Heimes, Steve MacGregor AFM, Ron Rucker Jim Jansen AAC, Marlin Krohn AFM, Jason Vaith Scott Heimes, Jim Jansen, AAC, Steve Schutte, AFM, Jason Vaith, Kurt Wittler, AFM	Secure facility Social - SD committee member take lead with members from both chapters having input and involvement. Education - NE committee member take lead with members from both chapters having input and involvement. Tour(s) - Committee members from both chapters having input and involvement. Perhaps, have something from both states.
Government Relations	Paul Sickler, AFM / Jim Dunlap, AFM-ARA - Co Chairs & Board Liaison Brian Gatzke, ARA Allan Husby, ARA Terry Leibel John McMahon Ryan McKnight Craig Sommers Tyler Waldner	Monitor State Legislature activities and respond / communicate to members as needed. Coordinate with PAASD on pertinent issues. Communicate Advisory Board activities and issues to members through chapter newsletter.
Mentor	Allan Husby, ARA – Chair Jim Dunlap, AFM-ARA - Board Liaison AFM Mentors Matt Gunderson Paul Joerger, AFM Don Threadgold, AFM Troy Swee Seth Van Duyn ARA Mentors Jeff Barker, ARA Norm Edwards, ARA Ron Ensz, ARA Brian Gatzke, ARA Paul Reisch, ARA	Make members and prospective members aware of the opportunity to have a mentor help them get started in the appraisal business and help them through the accreditation process. Identify associate members who are interested in pursuing accreditation. Make personal contact with those members, who are interested, to offer them a mentor. Assign mentor to those candidate members, who wish to have one. Assigned mentor to work with and support the candidate member through the accreditation process.
Assessor's Conference	Don Zacher – Chair Jerry Hulm, ARA – Board Liaison Joseph Doran David Baker, Loy Matthes, ARA Curtis Brooks, Allan Husby, ARA	Secure door prizes for conference. Assist with Assessor Association Coordination. 2019 Deadwood meeting attendance to award prizes. 2020 Sioux Falls meeting attendance to award prizes.



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SDSU Relationships	Brian Gatzke, ARA- Chair & Board Liaison SDSU Network Event Ryan McKnight - Chair Barb Hegerfeld Barb Hegerfeld / Paul Sickler /Jack Davis SDSU Scholarship Keith Newman - Chair Ryan McKnight, Rick Gullickson Paul Sickler AFM, Jaret Sievers Career Fairs Barb Hegerfeld - Chair Appraisers – Barb Hegerfeld, Brooke Lindgren, Keith Newman, Haley Reisch Farm Managers - Austin Bunger, Rick Gullickson, Jackson Hegerfeld, Tyler Waldner Student Involvement Rick Gullickson– Chair Appraisers -Jordan Bauer, Barb Hegerfeld, Loy Matthes, ARA Keith Newman, Kevin Johannsen, Farm Managers - Paul Joerger AFM, Troy Swee, AFM	To maintain good relations with SDSU professionals. To promote profession. Set date, secure program speakers. Secure location. Handle food arrangements. Invitation List E-Mail / Monitoring Registration Name Tags Welcome attendants at event. Promote scholarship to students. Interview / Select scholarship recipients and involve recipients in the chapter. Attend fall banquet with winner. Handle registration; acquire promotional materials and gift certificates. Man booth at Career Fairs. Promote interest in appraisal, farm management, and agricultural consulting to students regarding ASFMRA, SD Chapter Scholarship, and Appraisal Profession. Presentations to classes, FIRE Club, and other organizations.
YPN Young Professionals Network (age 35 & younger)	Ryan McKnight - Chair Paul Sickler, AFM - Board Liaison Jordan Bauer, Barb Hegerfeld, Jackson Hegerfeld, Keith Newman	Organize and conduct 1 or more functions for YPN members geared to involving student members.
Kjerstad Member Scholarship	President – Paul Sickler, AFM President Elect – Brian Gatzke, ARA Past President- Terry Leibel Secretary – Paul Reisch, ARA Treasurer- Adam Nelson	Make determinations of awarding scholarships to qualifying Members.